

BY-LAWS

UTAH COUNCIL NO.1, CRYPTIC MASONS

ARTICLE I

Name and Time of Assemblies

- Section 1** This Council shall be known as Utah Council No.1, Cryptic Masons of Utah.
- Section 2** Excepting June and December, of which the meeting date, time, and location will be determined by the bodies. The stated assemblies of this Council shall be held on the second Wednesday of each month and shall convene no earlier than 7:00 p.m., provided that, if the date of any regular assembly falls on a legal holiday, such assembly may be held within seven days thereafter, but notice shall be given to the membership. The Annual Assembly will be held on the second Wednesday fourth Tuesday in November at 7:30 p.m. The assemblies in July, August, and December may be dispensed with at the pleasure of the Council.
- Section 3** The Illustrious Master may call a special Assembly whenever there is, in his judgment, any necessity therefore. Due notice shall be given.

ARTICLE II

Officers and Elections

- Section 1** In addition to the officers prescribed by the Grand Council, Cryptic Masons of Utah, this Council shall elect a Board of Trustees. At each annual election of officers there shall be elected one Trustee to serve for the term of three years.
- Section 2** At the Annual Assembly each year, the election of officers shall be held. The Companion receiving a majority of the votes cast for each respective office shall be declared duly elected.
- Section 3** In case of a vacancy in an elective office (except that of Illustrious Master) either from death or removal from the jurisdiction, the Council shall elect by ballot a successor to fill such vacancy until the next annual election and installation. The Illustrious Master shall fill all vacancies in the offices under his appointment to serve until their successors shall be appointed and installed.
- Section 4** The Illustrious Master may declare any office under his appointment vacant, for neglect of duty.

ARTICLE III

Duties of Officers

- Section 1** It shall be the duty of the Illustrious Master to preside at every Assembly; to preserve order and decorum among the Companions; and to see that the By-laws of the Council, the Constitution, By-laws, and Regulations of the General Grand Council of Cryptic Masons and of the Grand Council, Cryptic Masons of Utah, and the ancient customs of Freemasonry, are duly observed and enforced. The Illustrious Master shall petition to become a member of the Order of the Silver Trowel as soon after his installation as Illustrious Master as practicable. Should he be selected a Thrice Illustrious Master, the initiation fee to the Order of the Silver Trowel shall be paid by the Council in lieu of any further or additional benefit for his service as Illustrious Master of the Council.
- Section 2** When the Illustrious Master of the Council is absent, or in case of his inability to act, his powers and prerogatives shall vest in the Deputy Master, and then the Principal Conductor of the Work in succession.

Section 3 The Treasurer shall receive from the Recorder all monies belonging to the Council; shall pay all bills authorized by the Council, by check signed by the Illustrious Master and counter-signed by the Recorder; shall keep a correct account of receipts and disbursements and make a full report thereof at the Annual Assembly each year, and also whenever required so to do by the Council. He shall turn over all monies, books, papers, and other property pertaining to his office in his possession to his successor when installed and qualified, or as the Council may direct. Before entering upon the duties of his office he shall give a bond, running to the Trustees of the Council, and conditioned upon the faithful discharge of the duties of his office, in such sum as the Council from time to time may direct. Such bond shall be secured from a responsible surety company, authorized to do business in the State of Utah, and the premium therefore shall be paid out of the funds of the Council.

Section 4 The Recorder shall keep a correct record of the proceedings of the Council; keep a correct account with each member; receive all monies due to the Council and pay the same over to the Treasurer, taking his receipt therefore; issue notices and summons whenever required so to do. He shall communicate to the Grand Recorder all rejections, suspensions, expulsions, and reinstatements by the Council, and make reports to the Grand Council when required. He shall take charge of the Seal, books, papers, and property belonging to the Council, and shall deliver them over to his successor, or to a committee appointed by the Council, whenever called upon; he shall keep a correct list of all members, and shall report to the Council at the Annual Assembly each year a statement of all unpaid balances, with the names of the delinquents; and inform all committees of their appointment, and the purpose for which they are appointed.

Section 5 Inconsideration of the duties herein imposed upon the Recorder, he shall receive such compensation as the Council may determine.

Section 6 The funds, Jewels, furniture, and other property belonging to this Council are hereby vested and declared to be the property of the Trustees and their successors in office forever for the use of the Council. The Trustees shall carefully guard and preserve all the property of the Council and shall invest its funds, and shall reinvest, collect or otherwise dispose of the same, as the Council shall from time to time direct. They shall carefully examine the books and accounts of the Treasurer and Recorder prior to the Annual Assembly each year, and report upon them to the Council at such Assembly. They shall make full report at the Annual Assembly each year of the condition of the property of the Council, and the state of its funds, and shall make such other and further reports and perform such other duties as the Council may direct.

Section 7 The Sentinel shall tile all Assemblies of the Council and shall serve notices and summonses when required to do so; he shall see that the Council room and furniture are in good and proper condition for the holding of Assemblies at the appointed time; and shall perform such other duties pertaining to his office as may be required of him. He shall receive such compensation as the Council may determine.

ARTICLE IV

Committees and Relief

Section 1 The Illustrious Master, Deputy Master, and Principal Conductor of the Work shall constitute a standing committee for the purpose of extending Masonic charity to distressed Masons, their wives, widows, and orphans, and shall cooperate with like committees of other Masonic Bodies.

Section 2 Other committees shall be appointed as determined from time to time by the Council.

ARTICLE V

Dues

Section 1 The dues of each member of this Council shall be seventeen dollars (~~\$17.00~~ 27.00 per annum, payable on or before January 1st of each year.

Section 2 No appropriation of any of the funds of this Council shall be made at any other than a Stated Assembly of the same, except for charitable purposes.

ARTICLE VI

Petitions

Section 1 All petitions for degrees or for, membership shall be referred to a committee of three (3) members of the Council, which committee shall make careful inquiry into the character and qualifications of the candidate and report thereon.

Section 2 The fee for the degrees of this Council shall be fifty dollars (\$50.00), which sum shall accompany the petition.

Section 3 A petition for the degrees or for membership must be acted upon within three months after it is presented, except in the case of the petitioner's death or removal from the jurisdiction, in which event the fee will be returned.

Section 4 Should the applicant for the degrees be elected and fail to come forward for advancement within one (1) year, his fee shall be forfeited and nothing further can be done in the case, unless for good reasons the Council otherwise directs.

Section 5 Should the applicant be rejected, the fee shall be returned to him.

Section 6 Petitions may be voted upon in the same Assembly in which presented.

ARTICLE VII

By-laws, Amendments, Etc.

Section 1 All members of the Council are required to sign the By-laws upon being greeted or affiliated.

Section 2 These By-laws may be amended or altered upon notice in writing filed with the Recorder at a Stated Assembly. The Recorder shall give written notice of the proposed amendment by mail to each member of the Council at least fifteen (15) days before the next Stated Assembly. At the next Stated Assembly after the notice of amendment is received, the same shall be voted upon, and if two thirds of the members present concur, shall be adopted, subject to approval of the Illustrious Grand Master.

ARTICLE VIII
Order of Business

Section 1 The order of business of this Council at Stated Assemblies shall be:

1. Reading of Minutes
2. Reports of Committees
3. Reception of Petitions
4. Balloting
5. Unfinished business
6. New business
7. Conferring Degrees.

This is a true and correct copy of the By-laws, including approved amendments thru [November 1st, 2010.](#)

[February 9th 2005.](#)